



# COEP Technological University

(COEP Tech)

A Unitary Public University of Government of Maharashtra

w.e.f 21<sup>st</sup> June 2022

(Formerly College of Engineering Pune)

## Ph.D. Admission process

January 2024

Scrutiny form

Name of the Department:

Name of the school:

Name of the candidate:

Admitted as Full time / Part-time (Mention from self sponsored / sponsored for both the cases)

Reporting date:

List of Documents verified and submitted in three copies to the students section

Sr. No	Document verified	Verified Yes/No	Remarks , if any
1	10 <sup>th</sup> Marksheet		
2	12 <sup>th</sup> Marksheet		
3	B. Tech/ B.E. Marksheet		
4	B. Tech/ B.E. degree certificate		
5	M. Tech/ M.E. Marksheet		
6	M. Tech/M.E. degree certificate		
7	TC/LC/Migration of last attended program ( M. Tech/M.E/ B. Tech/ B.E.)		
8	Nationality document		
9	No Objection Certificate of employer, if applicable		
10	Sponsorship letter of Employer, if applicable		
11	Copy of gazette for change in name, if applicable		
12	Caste certificate, if applicable		
13	Caste validity certificate, if applicable		
14	Non creamy layer Certificate ( Maharashtra		

	candidate) , if applicable		
15	EWS Certificate, if applicable		
16	Others (please specify)		

Students section Sign  
( Mr Abhishek Jadhav)

Undertakings are submitted for the following documents: **(required to be submitted within 15 days from the date of provisional admission)**

Sign of the student

Special permission given to the student( fees to be paid in 2 installments)

Permitted by the Finance officer as a response to your application

Sign of the Finance officer

Fees paid through SBI collect : e-receipt details :

E-receipt attached : Yes/No

Sign

(Mr. Vijay Pawar)

Account Section

Procedure :

What next?

1. Please take the printout of the format as mentioned above
2. Visit to the respective department and meet the dept Ph D coordinator , HoD and the research guide allotted.
3. Follow the guidelines for payment of fees ,and take the signature from the concerned member.
4. Visit to the students section ( Mr Abhishek Jadhav) , submit the required documents, and take his signature.
5. Research Advisory Committee (RAC) formats are available on the website.
6. Take the printout, finalize the courses as per discussion with your RAC , submit the documents with the students section
7. A copy of all the submitted documents should be available with you.
8. Please take a note that provisional admission letter will be issued by the students section in 2-3 weeks after the submission of all documents and fees paid to the university