

COLLEGE OF ENGINEERING PUNE

(An Autonomous Institute of Government of Maharashtra)

Shivajinagar, Pune - 411005

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No. COEP/Dept/DIR OFF/Corrigendum IQAC Internal Members/2019/2672

Date: 28th May, 2019

CORRIGENDUM OFFICE ORDER

As per the NAAC guidelines for the formation of the Internal Quality Assurance Cell (IQAC) for autonomous colleges the committee has been formed with immediate effect as indicated below:


1.	Chairman: Head of the Institution	Prof. B. B. Ahuja
2	Teachers to represent all level (Three to eight)	<ol style="list-style-type: none">1. Prof. (Mrs.) J. Abraham2. Prof. S. D. Agashe3. Prof. J. V. Aghav4. Prof. (Mrs.) A. A. Dharme5. Prof. (Mrs.) R. S. Dalvi6. Prof. S. B. Patil7. Prof. (Mrs.) N. R. Anand
3	One member from Management	Prof S. T. Vagge
4	Few Senior Administrative Officers	<ul style="list-style-type: none">• Mr Bambale C. R.• Prof Ranjekar M. K.
5	One Nominee from Local society, Students and Alumni	<ul style="list-style-type: none">• Dr Kalyani Joshi, Principal, Modern, COE Pune• Miss Shreya Lohar, B.Tech Mechanical• Shri Subhash Deshpande, President Alumni Association, COEP
6	One nominee each from Employers/Industries/Stakeholders	<ul style="list-style-type: none">• Mr Shekhar Kambale, TCS Pune• Mr Chetan Tholpady, Emerson Climate Technologies, Pune• Mr Prasad Gawande•
7	One of the senior teacher as the coordinator	Prof S. N. Sapali, Dean (QA)

The role, functions and responsibilities of the committee will be as follows:

- Acting as a nodal agency of the Institution for coordinating quality-related activities such as participation in NIRF and other reputed ranking initiatives, preparations and applications of eligible programs for NBA/NAAC Accreditation.

- Organization and facilitation of internal and external regular academic audits in the departments. (One external audit by a distinguished industry expert/academician be mandated).
- Development, application and dissemination of quality benchmarks/parameters for various academic and research activities of the institution.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programs/activities leading to quality improvement on campus.
- Development and maintenance of institutional database (through MIS) for maintaining, enhancing and demonstrating the institutional quality to the external world.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NBA/NAAC, to be submitted to the Board of Governors of the Institute, after its presentation in Academic Senate.

The committee shall meet minimum Quarterly in an academic year and report the proceedings of the meetings (in the form of minutes of the meeting) to the Academic Council. The tenure of the committee shall be for the period of THREE Years, with effect from immediate date (i.e. date of the Circular), concluding on **30th June 2022 or until further orders.**


(B. B Ahuja)
Director

To,

Deputy Director
HoDs/Deans
Copy to all concerned staff members
Administrative Officer
Accounts Officer/Accounts Manager
Gymkhana
Library
Hostel